



national treasury

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TRANVERSAL CONTRACTING

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Ref: RT3-2022

To: Participants

AMENDMENT 11

ADVANCE ORDERS

TRANSVERSAL CONTRACT RT3-2022 FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND MAINTENANCE OF OFFICE AUTOMATION SOLUTIONS TO THE STATE FOR THE PERIOD 1 APRIL 2022 TO 31 MARCH 2026

The expired transversal contract RT3-2018 provided for lease extensions as follows:

1. Leases that commenced during the first and second year of the transversal contract to have an extension provision up to 30 September 2023.
2. Leases that commenced during the third and final year of the transversal contract not to have a provision of the lease extensions, but they will end during the year 2024.

Section 14 of the Special Conditions of Contract (Special Quantities and Orders) provides for ordering in advance.

Participants are encouraged to consolidate the printing requirements, order in advance, and not wait for the expiry of leases as of 30 September 2023 or 2024. The advance ordering will allow Suppliers to plan better for the large orders and in terms of decommissioning, deliveries, installations, and new commissioning.

Regards,

**MS KWANELE MTEMBU
FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING
OFFICE OF THE CHIEF PROCUREMENT OFFICER
DATE: 22 DECEMBER 2022**